#   EEA Grants 2014-2021

# Final Project Report

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| **1. Project Identity** |
| **Title**  |  |
| Project grant |  | Incurred by the project  |  |
| Project website - URL (EL/EN) |  |
| Project promoter: |  |
| Project promoter primary email: |  |
| (Donor/IPO/National) Project partner(s)  |  |
| Project partner(s) e-mail(s) |  |
| Project target group[[1]](#footnote-1) |  | Project location (main activities) |  |
| Project signature date (1st contract signed) |  | Project end date[[2]](#footnote-2)  |  |
| Project status  | Completed/Partially Completed/Terminated |
| Project related to the Russian invasion? | Yes/No  |
| If yes: | Number of people benefited directly from the activities related to dealing with the consequences of the Russian invasion?Final amount spent on activities related to dealing with the consequences of the Russian invasion \_\_\_\_ [EUR]. |

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| **2. Policy markers** |
| Gender equality  | Fundamental/Relevant/NA | Anti-discrimination | Fundamental/Relevant/NA |
| Roma inclusion and empowerment  | Fundamental/Relevant/NA | Transparency and anti-corruption | Fundamental/Relevant/NA |
| Social inclusion of vulnerable groups other than Roma  | Fundamental/Relevant/NA |  |  |

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| **3. Description Summary** |
| Objective:Provide a comprehensive overview of the project, including its main goals, the context within which it was initiated and finalized (max 500 words)Content to Include:Overview: * Summarize the project's main objectives, outcomes, and key activities (not the administrative steps).
* Ask: what did the project achieve in the end, which activities implemented these, which products were delivered, services were established, etc.). Why were these activities, products and/or services, etc. important?
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| 4. Description of Project Activities |
| **Objective:**Provide an account of all activities as they were actually been carried out during the project to understand the nature of the project. (Maximum 500 words).**Content to Include:**• Activity List: Describe all key activities think in terms of the indicators as the drivers of the activities • Outputs: Describe the tangible outputs of each activity. |

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| **5. Initial Challenges and Reasons for financing it through EEA Grants**  |
| Objective:Explain the initial challenges that the project intended to address and the rationale for seeking EEA Grants funding in the first place under the specific Programme (Maximum 500 words).Content to Include:* **Challenges**: Describe the specific problems or needs that the project aimed to address.
* **Rationale**: Justify the need for the project and the expected impact of addressing these challenges.
* **Alignment with EEA Grants**: Explain how the project aligns with the objectives of the EEA Grants programme
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| 6. Results, achievements & impact |
| Objective: To show the results achieved and status of the project at closureWhat results did the project achieve and for whom? Describe the outcomes and impacts, and for which beneficiaries Impact in the longer term: What is the long-term impact of the project (800 words)Content to Include:* Describe the main results of the project, including any unintended results. What difference has the project made for its end beneficiaries? How has the situation improved as a result of the project? Use facts and figures to support your explanation.
* Explain what the importance of the project has been (why does it matter that it achieved its results/was successful), making sure to consider the expected long-term impact. To what extent are the positive effects of the project likely to continue after the funding period?
* Has your project contributed to significant changes for the end beneficiaries, used innovative methods or won an award. Provide sufficient reasons why the project could be nominated as a Good practice. A “good practice" project is a project that fulfils at least one of the following criteria: a) has contributed to significant changes for the end beneficiaries b) has used innovative methods c) has won an award.
* Describe the reasons why the project can be considered as completed or not partially completed in terms of it’s outcomes and objectives.
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| 7. Challenges and Lessons Learned |
| Objective Describe the main challenges you faced and lessons learnedRefer to relevant monitoring and evaluation findings (Maximum 400 words)Content to Include:**Challenges** are the things you had problems or difficulties with. It is perfectly normal to have experienced challenges and to be transparent about these.* What exactly was the challenge and why was it a challenge?
* How did this affect implementation, and how much? For example: created a risk but didn’t materialize; created a big risk which materialized and caused X and Y to happen.

**Lessons learnt** stem from decisions you took or practices used to address your challenges and lessons you draw from their effectiveness. Lessons are ways you addressed the challenges in this period and what you would do differently next time Think about the whole life cycle of the project, complications, levels of decisions from all stakeholders, unintended consequences, etc  |

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| 8. Durability of the results of the project |
| Objective: Sustainability MeasuresExplain how the project results will be sustained beyond its completion. Content to Include:Sustainability refers to the continuation of benefits from the project after major support has been completed, including (and not limited to) the probability of continued long-term benefits, the resilience to risk of the benefits over time It has various dimensions: social, economic, organizational political, environmental, financial, institutional etcExamples include programme agreements, securing budget for operations, hiring of people, synergies with other initiatives etc. (Maximum 400 words) |

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| 9. Bilateral results summary  |
| In case you had at least one donor project partner (DPP) in the project describe the contribution and impact of the partner (Max 500 words). Content to Include:Provide a short summary of how the project benefited from having a donor project partner: what difference having a bilateral partner did make? Why was it important to have a donor project partner in the project? What level of involvement did the donor project partner(s) have in the project?Describe the main results from a bilateral level (were there any shared results, did the collaboration lead to improve knowledge and understanding, has the partnership(s) led to any wider effects?)How did the project contribute to strengthening bilateral relations? Explain if there any plans to continue the bilateral collaboration? ***Examples*** Together with our DPP * achieved shared results (e.g. solved a particular issue through sharing experience, knowledge, know-how or working together for joint results)
* Improved knowledge and mutual understanding developed between entities involved
* generated broader interest in our project from our stakeholders
* had wider effects beyond the project (e.g. our results are being used in other contexts, or we are working together on other issues now)
* extended to the regional and/or European level (towards EU and its institutions)
* led to increased visibility (e.g. media coverage in connection with bilateral activity)

The Donor Partner Project was involved in the project by - attending events in our project- contributing with presentations and/or input to events- prociding capacity building in our project (in the form of training, etc.)- working with us to find common solutions to shared challenges in the projectAfter the project is completed, the cooperation with the DPP(s) will  - continue, a formal cooperation agreement is in place- continue, according to a plan which is being drafted - a contact may continue but no concrete plans for cooperation to date- not continue |

1. Defining target groups should always be done from the point of view of a Project Promoter. There are two types of target groups:

Intermediaries: Groups (professions or entities) the project seeked to influence in rder to achieve results for the end beneficiaries. Not all projects work with intermediaries.

End beneficiaries: Individuals, groups or entities expected to reap tangible benefits of an intervention. In service provision project, some outputs are delivered directly to the end beneficiaries. In that case, no intermediary target groups are necessary. All projects have end beneficiaries [↑](#footnote-ref-1)
2. either the date of the last payment to the contract finishing last among subprojects or the approval of the physical object of the last in line subproject – whatever date is subsequent, is following - μεταγενέστερη ) [↑](#footnote-ref-2)